

**High Priority Recommendations**

| <b>Audit</b>        | <b>Weakness Found</b>   | <b>Risk Exposure</b>                  | <b>Priority</b> | <b>Recommended Action</b>   | <b>Management Response</b>  | <b>Officer Responsible</b>    | <b>Agreed Date of Action</b> | <b>Follow up Comment</b> |
|---------------------|---|---------------------------------------|-----------------|---|---|-------------------------------|------------------------------|--------------------------|
| Grounds Maintenance | Spraying equipment and materials have not been procured in line with Contract Standing Orders | Contract Standing Orders are breached | High            | It is recommended that the spraying equipment and materials either undergo a formal tender process or obtain a waiver to ensure that the service are adhering to Contract Standing Orders | We will await the results from the HCC Highways Term Maintenance Contract as this will impact on the amount of spraying equipment required.<br>We will then assess the situation and look to comply with Contract Standing Orders | Service Manager – Open Spaces | January 2017                 |                          |